

UNICO Greater Orlando Chapter

*5412 Water Creek Dr.
Windermere, FL 34786*

GRANT APPLICATION FORM \$1,000 or Less

Instructions

- Please type using typeface no smaller than 10 points and single space all grant requests.
- Please answer all of the questions in the order listed.
- Please use headings as provided.
- Please submit only one copy.
- Please do not include any materials other than those specifically requested at this time.
- Please do not send videotapes.

Applications are accepted for consideration 60 days prior to Board meetings held in March and July/August each year. The Board may also come together to consider grant requests outside of the normal schedule at the request of the Chapter President.

Incomplete applications will not be considered.

I. Cover Sheet

UNICO Greater Orlando Chapter
President Email: joescalo324@gmail.com

UNICO Greater Orlando Chapter

*5412 Water Creek Dr.
Windermere, FL 34786*

Date of application: _____

Legal name of organization to which grant would be paid.

Purpose of grant:

Address of organization: _____

Telephone number: () _____ Fax: () _____

E-mail: _____

Contact Person:

Is your organization an IRS 501(c)(3) not-for-profit? (yes/no): _____

If no, what is your IRS designation? _____

Grant request: \$ _____

Check one:

General support ____ X _____

Name of program: _____

Total organizational budget (current year): \$ _____

Total project budget \$ _____

UNICO Greater Orlando Chapter use only:

Certified to Completeness: _____

UNICO Greater Orlando Chapter Secretary

II. Narrative – 5 pages maximum

UNICO Greater Orlando Chapter
President Email: joescaleo324@gmail.com

UNICO Greater Orlando Chapter

*5412 Water Creek Dr.
Windermere, FL 34786*

A. Introduction and Background of Organization

- 1. Brief description of history and mission**
- 2. Describe your current programs and activities**
- 3. Who is your constituency. How they are actively involved in your work and how do they benefit from this program and/or your organization?**

B. Funding Request – Please describe the program

- 1. You're applying for general support, briefly describe how this grant would be used.**

C. Evaluation – Describe your plan for evaluating the success of your program.

- 1. What questions will be addressed?**
- 2. Who will be involved in evaluating this work – staff, board, population, others?**
- 3. How will the evaluation results be used?**

III. Attachments

A. Financial Information

- 1. Most recent financial statement, audited if available.**
- 2. Operating expense budget.**
- 3. A list of foundation and corporate supporters with amounts received for your current and most recent fiscal year.**

B. Other

- 1. A copy of your most recent IRS letter indicating your agency's tax exempt status if your corporation is a 501c3.**
- 2. A list of your Board of Directors, with their affiliations.**